

Meeting Minutes

Valley City Barnes County Public Library

Date: January 19, 2023

Attending in-person: Hilde van Gijssel, Annie Beauchman, Dewey Magnuson, Vicky Lovell, Anita Tulp

Attending via Zoom: Allen Blume, Melissa Lloyd

Absent: Deedra Froemke

Meeting called to order: 5:31 p.m. by Hilde van Gijssel.

Minutes

Both sets of minutes were reviewed. Allen moved to approve. Dewey seconded. Motion carried. Minutes approved.

Allen Blume asked if we'd seen his report from Bismarck.

Financial Report

It's January so we should be close to 100%. Reconciliation should be done in February. City funds were \$15,000 short. Hilde asked Dewey to look into the reason for it. We had more from the city's Homestead Credit. We received our state aid. Report is missing the percent of the budget that was actually spent. Hilde pointed out where we've spent 96% of the budget. We had more income and less expenses than predicted. We need clarification. Annie motioned to approve financials. Dewey seconded, but we'd like an update as quick as possible. Motion carried. Explanation of excess funds come from not having a full director or paying health insurance.

Roll call: Dewey Magnuson- Yes Annie Beauchman- Yes
 Vicky Lovell-No Allen Blume-Yes Hilde van Gijssel-Yes

Director's Report

Vicky asked where the extra room is that's going to be split. It's currently used for Amy and extra storage. Amy will stay in there and add space for Melissa. Later we will discuss purchasing a storage cabinet. Not everything needs to be kept. Allen questioned the status of the harassment situation that was reported to police. We haven't heard anything from them. We haven't yet followed up with them, either. Anita will call and check on it. Allen feels this needs some action and asked to be notified of progress in an e-mail.

Policy Reviews

Reconsideration policy is already part of collection policy. Hilde would like to call the Reconsideration policy the Reconsideration procedure. It's been edited to reflect active voice. She added a few comments when she wasn't sure what to add. Hearing information was added to represent what we did. This is just a starting point. Vicky drew attention to a highlighted

item and asked that it be added to say the library director presents information on the complaint to the board. Reconsideration requests used to stop at the director rather than being presented to the board. Allen would like to put together an editorial committee to take a look at this. Dewey is on board with starting a committee to review the current policy. Anita is concerned with destroying trust with the leaders of our library and would like librarians to read the book and present a case on whether to keep or get rid of a book then present to the board. Hilde would like board members to have an open mind when we get to a hearing and not see the reconsideration request. Annie would like board members to be able to request a hearing on a book. Dewey says maybe two board members could be in agreement on requesting a hearing. Allen wanted to know the nature of the complaints when they were filed. He'd like a summary of complaints without being given names. Dewey, Anita, Melissa, and Hilde will take what has been discussed, meet on it, and brainstorm a rough draft of a reviewed policy. Anita asked whether there's a limit to how many forms need to come in before we have a book reconsideration hearing. There's no limit. Hilde reiterated that a hearing's outcome is final on each book. Allen presented information from bills going through Bismarck. He would like to sit down with the committee to brainstorm. They will meet before the next board meeting. Dewey pointed out Allen being there would be a quorum. Allen motioned for three members of the board to be able to meet. There was no second.

Building Committee

Allen heard from Sam Wilke. They are assembling historical records and photos on the library. Indications are that roof problems are internal. Melissa pointed out how much water is coming in and where it's coming from. It's possible we won't need a new roof. The repairs that will need to be done may be only 10% of the original projected cost.

Old Business

Melissa explained the updated quote for Connect Interiors. Home Design Center quote hasn't changed. Connect Interiors gave two quotes that differ based on number and type of cabinets. Tyler Bjerke said he'd cover the difference with Connect Interiors but not Home Design Center. Melissa prefers Connect Interiors. Home Design doesn't have modular storage. Melissa has it in writing with the Connect Interiors quote. Vicky made motion to go with the \$33k to be paid for with donated money. Dewey seconded.

Roll call: Dewey Magnuson- Yes Annie Beauchman-Yes
Allen Blume-Yes Vicky Lovell-Yes Hilde van Gijssel-Yes

Budget update: Anita reported on the budget changes from adding her health policy and will give the numbers to Amy. We'll review once the budget is updated. Josh had already plugged in a single policy health benefit.

Panic button: Dewey is still looking into it. It's a little more complicated than we originally thought. Adding a new button may not be cost effective. Anita asked about a Homeland Security assessment for the building. If it's free, we will ask for it. Put panic button on next agenda.

New Cabinet: Ordering unassembled might be easier to move into place. Cabinet will be lockable and used for IT materials. Vicky made motion to buy the cabinet. Annie seconded it.

Roll call: Dewey Magnuson- Yes Annie Beauchman-Yes
Allen Blume-Yes Vicky Lovell-Yes Hilde van Gijssel-Yes

Proposal for adding a board member: Deedra and Hilde discussed adding a student board member. We'd have an odd number of members for votes. Hilde would like to open it up to kids 15+ in Barnes County. Dewey discussed a young adult voting on financials and seeking legal advice on working it out. Allen is highly supportive. Allen made a motion to explore. Annie seconded. Anita is supportive of the idea. Motion carried. Bylaws need to be reviewed.

New Printer/Copier: Anita had three quotes from three different companies. She was happy with Marco at the church. Quotes were all fairly close and still under what we're currently paying. We'd lease a machine. Anita recommends Central Business Systems because they're more local and have more beneficial additions like a shredder, no cost for postage on toner, etc. Dewey made a motion to go with Central Business System. Annie seconded.

Roll call: Dewey Magnuson- Yes Annie Beauchman-Yes
Allen Blume-Yes Vicky Lovell-Yes Hilde van Gijssel-Yes

Welcome Anita!

Press release has been sent out and posted.

Meeting adjourned at 6:29. Vicky motioned to adjourn. Dewey seconded.