

## Minutes

### Valley City Barnes County Public Foundation Board

Date: 5-20-21

Members present

I. **Call to Order:**

Meeting called to order at 5:33pm. Members present: Hilde van Gijssel, Vicky Lovell, Dick Gulmon, Melissa Remick, Joe DeMasi, Melissa Llyod, Steve Hammel, and Tim Kadrmas.

II. **Additions to Agenda:**

Discussion of resuming Meetings in person and new CDC guidelines.

III. **Minutes:**

Motion to approve the minutes as presented JD, 2<sup>nd</sup> MR. Unanimous vote: all approved

IV. **Financial Report:**

Target number is 33%. There are several categories that have an annual payment. Motion to approve the financials as presented TK, 2<sup>nd</sup> JD. Roll call vote: each approved.

V. **Director's Report:**

Go through the director's report of library business.

VI. **Policy Review:**

1. Deselection policy – no change, current professional standard .

Motion to approve the Deselection Policy as written JD, 2<sup>nd</sup> TK. 5 approve 1 deny

2. Donation policy and form – changes in blue, removed strike out.

Motion to approve policy with changes. MR, 2<sup>nd</sup> TK. All approved

3. Reconsideration policy – no change, current professional standard.

Motion to approve as written JD, 2<sup>nd</sup> TK. All approved

VII. **Committee Report:**

1. Roof and HVAC: Tabled

VIII. **Old Business:**

1. Mission and Vision:

Mission of the VCBC Public Library is to serve the community by providing access to information, technology, and programming.

Tagline: We're here for you!

Vision: Preserve the past, embrace the present and build the future.

Motion to approve the Mission and Vision. DG, 2<sup>nd</sup> JD. The Tagline is too close to the Tagline used by Dakota Bank so we will review that section. All approved. Steve and Hilde will put something together for cost of marketing and logo creation. Possible to use a

company, a marketing class at VCSU, or an intern. They will bring us information for the next meeting.

2. Changing Bank Accounts: Information presented from Bank Forward, and Dakota Bank. Motion to move Wells Fargo Checking General accounts to Dakota Bank DG, 2<sup>nd</sup> JD. Roll Call vote: MR-Yes, DG-yes, TK-yes, VL-no, HG-Yes, JD-yes. motion carried. TK will work with Dakota Bank and bookkeeper to get accounts transferred.
3. MOU's for Branches: Tabled

IX. **New Business:**

- 1) Preschool wanted to have 20 preschool kids stop into the library. Per new CDC standards this is possible. Most staff are ok with this many people especially the workers in the children's library. Motion to allow this group to come in VL, 2<sup>nd</sup> JD. Unanimous vote all approved.
- 2) New CDC guidelines: OSHA has not updated per new standards, and CDC guidelines are new. Most of the board feels that with the vaccine patrons now have a choice to either get the vaccination or continue to wear masks. Staff will continue to wear masks if a patron asks. We plan to follow the state guidance. Motion to open up the library as per previous standards to start Monday May 24, 2021 VL, 2<sup>nd</sup> JD. Unanimous vote all approved.
- 3) Closure during Rally in the Valley: Motion to close the library during Rally in the Valley DG, 2<sup>nd</sup> JD. Unanimous approval.
- 4) Pie Day: will be in parking lot during Rally in the Valley. Organized by Madeline Luke and Joe DeMasi. Will get some graphics from Valley Officeworks to use each time.
- 5) Return to 10-5 schedule on Saturday's is included in vote to return to normal operations. Motion to change Hours MonWedFriSat 10am-5p Tues/Thur 10am-7pm TK, 2<sup>nd</sup> MR.

X. **Other:**

Meetings resume in person? Motion to continue over Zoom unless we have a reason to meet as a larger group. DG, 2<sup>nd</sup> JD. Unanimous approval.

XI. **Adjournment:**

Motion to adjourn TK, 2<sup>nd</sup> VL. All approved. Meeting adjourned at 6:54pm.

**Next Meeting:  
June 17, 2021 @ 5:30**