

2022 February director's report

1. Library received a \$100 donation for children's materials in memory of Rodli Pederson & Diane Dahlen Pederson.
2. Director authorized BEK to switch our copper line from Centurylink. January bill from Centurylink was \$88.15, for the same service from BEK it will be \$35.70. This will be a \$50 savings per month, \$600 per year.
3. We received notification as of February 23rd, the Overdrive app will no longer be available and will not be receiving any updates. Overdrive app users will have to switch to the Libby app. This should only effect users with older tablets, Ipad OS 10 and before and Kindle Fire. Overdrive sent out a training video which all staff is required to watch.
4. Director reorganized budget layout. Amy already had sent out this month's financials so we will use is starting in March.
5. Director was working on the January 2022 monthly statistics and realized we have a whole bunch of new programming statistics to record. He looked at the NDSL libguides and didn't see anything he liked so made his own programming stats sheet on Excel. The new monthly stats sheets are the end result. Sheet 1 is the usual monthly stats, sheet 2 is just programming stats. Everything is there and the layout is quite readable and easy to understand. Director sent a copy to Abby, the public library specialist at the state library, who forwarded it to Kristen, the data analyst at the state library, and they both gave it the thumbs up. Director sent a copy out on the library directors' listserv to share with all the public libraries across the state.
6. Director attended the North Dakota Library Coordinating Council meeting via Teams on the 11th. They discussed changes to the grant applications and scoring and the upcoming Library of Things and Marketing grants, which will open this summer.
7. Director and assistant director attended Zoom meetings hosted by the state library regarding updates and changes to the annual report and state aid application. Both are due the end of March.
8. Director decided to split the funds for Overdrive, part to the consortia and part for our staff to purchase Overdrive materials ourselves. This will allow us to be more responsive to patron purchase requests. It's good to have multiple people know how things work. We might just get a staff member excited enough to want to help with consortia duties.