

Valley City Barnes County Public Library
Profit & Loss Budget vs. Actual
 January through June 2024

	Jan - Jun 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Government Income				
City Fund Income				
City Property Mills	75,114.06	180,600.00	-105,485.94	41.6%
Homestead Credit, City	0.00	0.00	0.00	0.0%
State Aid Public Libraries	0.00	7,500.00	-7,500.00	0.0%
Total City Fund Income	75,114.06	188,100.00	-112,985.94	39.9%
County Fund Income				
County Penalty and Interest	218.25	250.00	-31.75	87.3%
County Property Mills	138,745.01	149,172.59	-10,427.58	93.0%
Homestead Credit County	887.97	300.00	587.97	296.0%
State Aid Public Libraries	0.00	8,500.00	-8,500.00	0.0%
State Aid Telecom	1,252.79	1,250.00	2.79	100.2%
Total County Fund Income	141,104.02	159,472.59	-18,368.57	88.5%
Total Government Income	216,218.08	347,572.59	-131,354.51	62.2%
Light Up the Library	4,645.00			
Local Donat., Grants, Fund Rais				
Community Donations				
Donations				
Childrens' Programming	230.00	5,000.00	-4,770.00	4.6%
Roof	5,200.00			
Donations - Other	255.62	1,000.00	-744.38	25.6%
Total Donations	5,685.62	6,000.00	-314.38	94.8%
Special Events(Fund Raising)	0.00	1,000.00	-1,000.00	0.0%
Total Community Donations	5,685.62	7,000.00	-1,314.38	81.2%
Summer Reading Prog. Income	200.00	1,000.00	-800.00	20.0%
Total Local Donat., Grants, Fund Rais	5,885.62	8,000.00	-2,114.38	73.6%
Other Income				
Interest Earned				
Dacotah Bank Interest	618.89			
Total Interest Earned	618.89			
Library Services Income				
Book Sales	4.45			
Credit Card Machine	-6.97			
Fax Income	67.00	150.00	-83.00	44.7%
Fines Collected	8.00	50.00	-42.00	16.0%
ILL Postage Paid	53.00	100.00	-47.00	53.0%
Misc./headphones	517.50	500.00	17.50	103.5%
Photocopy/Copy income	399.35	900.00	-500.65	44.4%
Total Library Services Income	1,042.33	1,700.00	-657.67	61.3%
Other Funds Source				
BC Housing Authority	1,300.00	1,000.00	300.00	130.0%
BC Museum ILS Cost Share	0.00	500.00	-500.00	0.0%
Litchville Elem. ILS Cost Share	0.00	500.00	-500.00	0.0%
Total Other Funds Source	1,300.00	2,000.00	-700.00	65.0%
Transfer from Memorial Account	0.00	10,000.00	-10,000.00	0.0%
Total Other Income	2,961.22	13,700.00	-10,738.78	21.6%
Total Income	229,709.92	369,272.59	-139,562.67	62.2%
Gross Profit	229,709.92	369,272.59	-139,562.67	62.2%

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07/08/24

Accrual Basis

January through June 2024

	Jan - Jun 24	Budget	\$ Over Budget	% of Budget
Expense				
1 People - Who We Are				
Employee Benefits				
Director Health Insurance	4,070.85	9,615.00	-5,544.15	42.3%
Director HSA	3,150.00	3,150.00	0.00	100.0%
ND Workers Compensation	0.00	550.00	-550.00	0.0%
SEP - Employee	4,316.55	9,200.00	-4,883.45	46.9%
Total Employee Benefits	11,537.40	22,515.00	-10,977.60	51.2%
Payroll				
Direct Deposit Fees	259.00	600.00	-341.00	43.2%
Employee Payroll	99,383.37	215,143.80	-115,760.43	46.2%
Medicare Expense	1,441.06	3,119.57	-1,678.51	46.2%
Social Security Expense	6,161.76	13,338.92	-7,177.16	46.2%
Payroll - Other	-265.73			
Total Payroll	106,979.46	232,202.29	-125,222.83	46.1%
Staff Development				
In House Training	166.24	250.00	-83.76	66.5%
Memberships and Dues	541.00	750.00	-209.00	72.1%
Off Site Trning & Conf & Virt	46.61	2,000.00	-1,953.39	2.3%
Total Staff Development	753.85	3,000.00	-2,246.15	25.1%
Total 1 People - Who We Are	119,270.71	257,717.29	-138,446.58	46.3%
2 Prod, Prog, Svc - What We Do				
Lib Prog-In Person & Virtual				
Adult Programs	1,005.97	1,200.00	-194.03	83.8%
Children's Programs	1,717.32	1,000.00	717.32	171.7%
Outreach Programs	10.00	1,000.00	-990.00	1.0%
Summer Reading Prog - Grant	2,334.30			
Summer Reading Program	4,484.45	4,000.00	484.45	112.1%
Teen Programs	174.90	1,200.00	-1,025.10	14.6%
Total Lib Prog-In Person & Virtual	9,726.94	8,400.00	1,326.94	115.8%
Library Materials				
Physical Materials				
Audio (Audio Books)	0.00	200.00	-200.00	0.0%
Book - Adults	4,368.63	8,000.00	-3,631.37	54.6%
Book - Juvenile	4,147.09	8,000.00	-3,852.91	51.8%
Book - Large Print	3,524.14	6,000.00	-2,475.86	58.7%
Book - Young Adult	1,000.32	3,000.00	-1,999.68	33.3%
Circulating Kits	34.00	1,000.00	-966.00	3.4%
Material Processing Supplies	3,704.08	3,500.00	204.08	105.8%
Newspaper	447.89	1,000.00	-552.11	44.8%
OCLC CAT Express	0.00	2,200.00	-2,200.00	0.0%
Periodicals	541.32	500.00	41.32	108.3%
Video (DVD)	2,609.52	5,000.00	-2,390.48	52.2%
Total Physical Materials	20,376.99	38,400.00	-18,023.01	53.1%
Virtual Materials				
eBooks (Overdrive)	0.00	2,000.00	-2,000.00	0.0%
ODIN	73.00	300.00	-227.00	24.3%
Total Virtual Materials	73.00	2,300.00	-2,227.00	3.2%
Total Library Materials	20,449.99	40,700.00	-20,250.01	50.2%

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Library Services				
Advertising & Marketing	2,809.49	5,200.00	-2,390.51	54.0%
Copier Expense	1,084.80	2,000.00	-915.20	54.2%
Credit Card Machine Processing	136.77	200.00	-63.23	68.4%
DVD resurfacing	150.00	400.00	-250.00	37.5%
ILS System	4,430.00	4,600.00	-170.00	96.3%
Postage for ongoing ILL	101.60	200.00	-98.40	50.8%
Website Maintenance-Firespring	0.00	1,440.00	-1,440.00	0.0%
Zero Client Annual	956.00	1,000.00	-44.00	95.6%
Total Library Services	9,668.66	15,040.00	-5,371.34	64.3%
Total 2 Prod, Prog, Svc - What We Do	39,845.59	64,140.00	-24,294.41	62.1%
3 Facility & Infrastructure				
Facility Maintenance				
Exterior				
Exterior Maintenance Exp.				
Building Supplies	45.80	200.00	-154.20	22.9%
General Maintenance & Repair	592.93	800.00	-207.07	74.1%
Yearly Flag Replacement x 4	0.00	325.00	-325.00	0.0%
Total Exterior Maintenance Exp.	638.73	1,325.00	-686.27	48.2%
Grounds Maintenance				
Flower Beds	84.76	1,500.00	-1,415.24	5.7%
Snow & Ice Removal	682.50	1,200.00	-517.50	56.9%
Total Grounds Maintenance	767.26	2,700.00	-1,932.74	28.4%
Total Exterior	1,405.99	4,025.00	-2,619.01	34.9%
Interior				
Int Maint & Rep				
Elevator Maint. Expense	0.00	2,100.00	-2,100.00	0.0%
Furnace Maint. & Repair	0.00	500.00	-500.00	0.0%
Interior Repairs	533.69	500.00	33.69	106.7%
Library Furniture	407.96	750.00	-342.04	54.4%
Total Int Maint & Rep	941.65	3,850.00	-2,908.35	24.5%
Janitorial				
Floor Mat Service - Aramark	881.64	1,500.00	-618.36	58.8%
Janitorial Services (Open Door)	1,764.00	4,000.00	-2,236.00	44.1%
Janitorial Supplies	1,230.26	3,000.00	-1,769.74	41.0%
Total Janitorial	3,875.90	8,500.00	-4,624.10	45.6%
Total Interior	4,817.55	12,350.00	-7,532.45	39.0%
Total Facility Maintenance	6,223.54	16,375.00	-10,151.46	38.0%
Insurance & Utilities				
Insurance -Building	0.00	2,400.00	-2,400.00	0.0%
Utilities				
Electric	2,475.74	4,800.00	-2,324.26	51.6%
Electrowatchman	540.00	540.00	0.00	100.0%
Garbage	559.00	1,000.00	-441.00	55.9%
Infrastr R & R	90.00	150.00	-60.00	60.0%
Natural Gas -MDU	1,115.57	2,600.00	-1,484.43	42.9%
Storm Sewer	136.94	350.00	-213.06	39.1%
Telephone Expense-BEK	1,618.55	3,400.00	-1,781.45	47.6%
Water	218.99	500.00	-281.01	43.8%
Total Utilities	6,754.79	13,340.00	-6,585.21	50.6%
Total Insurance & Utilities	6,754.79	15,740.00	-8,985.21	42.9%

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Staff Space & Usage				
IT System				
Equipment Computer	4,660.01	2,000.00	2,660.01	233.0%
Internet Filtering Subscription	0.00	650.00	-650.00	0.0%
Outside IT Expense	3,160.40	7,000.00	-3,839.60	45.1%
Software Expense	3,223.83	1,000.00	2,223.83	322.4%
Total IT System	11,044.24	10,650.00	394.24	103.7%
Prof Contract Services				
Attorney Fees	1,698.20			
Auditor Fees	0.00	1,250.00	-1,250.00	0.0%
Total Prof Contract Services	1,698.20	1,250.00	448.20	135.9%
Staff Office				
Dues & Fees	150.02	460.00	-309.98	32.6%
Office Furniture	49.99	750.00	-700.01	6.7%
Office Supplies	1,443.81	1,500.00	-56.19	96.3%
Postage, Mailing Service	148.04	500.00	-351.96	29.6%
Total Staff Office	1,791.86	3,210.00	-1,418.14	55.8%
Total Staff Space & Usage	14,534.30	15,110.00	-575.70	96.2%
Total 3 Facility & Infrastructure	27,512.63	47,225.00	-19,712.37	58.3%
Total Expense	186,628.93	369,082.29	-182,453.36	50.6%
Net Ordinary Income	43,080.99	190.30	42,890.69	22,638.5%
Net Income	43,080.99	190.30	42,890.69	22,638.5%