

Valley City Barnes County Public Library Profit & Loss Budget vs. Actual January through November 2024

	Jan - Nov 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Government Income				
City Fund Income				
City Property Mills	152,068.54	180,600.00	-28,531.46	84.2%
Homestead Credit, City	8,184.46	0.00	8,184.46	100.0%
State Aid Public Libraries	7,596.32	7,500.00	96.32	101.3%
Total City Fund Income	167,849.32	188,100.00	-20,250.68	89.2%
County Fund Income				
County Penalty and Interest	353.07	250.00	103.07	141.2%
County Property Mills	142,557.16	149,172.59	-6,615.43	95.6%
Homestead Credit County	887.97	300.00	587.97	296.0%
State Aid Public Libraries	9,123.29	8,500.00	623.29	107.3%
State Aid Telecom	1,252.79	1,250.00	2.79	100.2%
Total County Fund Income	154,174.28	159,472.59	-5,298.31	96.7%
Total Government Income	322,023.60	347,572.59	-25,548.99	92.6%
Light Up the Library	11,195.00			
Local Donat., Grants, Fund Rais				
Community Donations				
Donations				
Childrens' Programming	230.00	5,000.00	-4,770.00	4.6%
Roof	284,800.00			
Donations - Other	509.30	1,000.00	-490.70	50.9%
Total Donations	285,539.30	6,000.00	279,539.30	4,759.0%
Special Events(Fund Raising)	0.00	1,000.00	-1,000.00	0.0%
Community Donations - Other	25,000.00			
Total Community Donations	310,539.30	7,000.00	303,539.30	4,436.3%
Summer Reading Prog. Income	200.00	1,000.00	-800.00	20.0%
Total Local Donat., Grants, Fund Rais	310,739.30	8,000.00	302,739.30	3,884.2%
Other Income				
Interest Earned				
Dacotah Bank Interest	1,020.41			
Total Interest Earned	1,020.41			
Library Services Income				
Book Sales	5.95			
Credit Card Machine	-6.97			
Fax Income	100.85	150.00	-49.15	67.2%
Fines Collected	8.00	50.00	-42.00	16.0%
ILL Postage Paid	104.00	100.00	4.00	104.0%
Misc./headphones	1,078.44	500.00	578.44	215.7%
Photocopy/Copy income	903.79	900.00	3.79	100.4%
Total Library Services Income	2,194.06	1,700.00	494.06	129.1%
Other Funds Source				
BC Housing Authority	1,300.00	1,000.00	300.00	130.0%
BC Museum ILS Cost Share	0.00	500.00	-500.00	0.0%
Litchville Elem. ILS Cost Share	0.00	500.00	-500.00	0.0%
Total Other Funds Source	1,300.00	2,000.00	-700.00	65.0%
Transfer from Memorial Account	0.00	10,000.00	-10,000.00	0.0%
Total Other Income	4,514.47	13,700.00	-9,185.53	33.0%
Total Income	648,472.37	369,272.59	279,199.78	175.6%

Valley City Barnes County Public Library

Profit & Loss Budget vs. Actual

12/05/24

Accrual Basis

January through November 2024

	Jan - Nov 24	Budget	\$ Over Budget	% of Budget
Gross Profit	648,472.37	369,272.59	279,199.78	175.6%
Expense				
1 People - Who We Are				
Employee Benefits				
Director Health Insurance	8,077.10	9,615.00	-1,537.90	84.0%
Director HSA	3,150.00	3,150.00	0.00	100.0%
ND Workers Compensation	395.66	550.00	-154.34	71.9%
SEP - Employee	7,882.91	9,200.00	-1,317.09	85.7%
Total Employee Benefits	19,505.67	22,515.00	-3,009.33	86.6%
Payroll				
Direct Deposit Fees	294.00	600.00	-306.00	49.0%
Employee Payroll	188,496.15	215,143.80	-26,647.65	87.6%
Medicare Expense	2,733.18	3,119.57	-386.39	87.6%
Social Security Expense	11,686.78	13,338.92	-1,652.14	87.6%
Total Payroll	203,210.11	232,202.29	-28,992.18	87.5%
Staff Development				
In House Training	472.70	250.00	222.70	189.1%
Memberships and Dues	541.00	750.00	-209.00	72.1%
Off Site Trning & Conf & Virt	542.17	2,000.00	-1,457.83	27.1%
Total Staff Development	1,555.87	3,000.00	-1,444.13	51.9%
Total 1 People - Who We Are	224,271.65	257,717.29	-33,445.64	87.0%
2 Prod, Prog, Svc - What We Do				
Lib Prog-In Person & Virtual				
Adult Programs	1,500.17	1,200.00	300.17	125.0%
Children's Programs	3,333.21	1,000.00	2,333.21	333.3%
Outreach Programs				
Parade Throws	105.16			
Outreach Programs - Other	675.66	1,000.00	-324.34	67.6%
Total Outreach Programs	780.82	1,000.00	-219.18	78.1%
Summer Reading Prog - Grant	2,334.30			
Summer Reading Program	4,558.68	4,000.00	558.68	114.0%
Teen Programs	716.10	1,200.00	-483.90	59.7%
Total Lib Prog-In Person & Virtual	13,223.28	8,400.00	4,823.28	157.4%
Library Materials				
Physical Materials				
Audio (Audio Books)	0.00	200.00	-200.00	0.0%
Book - Adults	7,347.56	8,000.00	-652.44	91.8%
Book - Juvenile	6,380.26	8,000.00	-1,619.74	79.8%
Book - Large Print	5,815.14	6,000.00	-184.86	96.9%
Book - Young Adult	1,619.35	3,000.00	-1,380.65	54.0%
Circulating Kits	94.98	1,000.00	-905.02	9.5%
Material Processing Supplies	3,887.29	3,500.00	387.29	111.1%
Newspaper	919.01	1,000.00	-80.99	91.9%
OCLC CAT Express	2,376.88	2,200.00	176.88	108.0%
Periodicals	541.32	500.00	41.32	108.3%
Video (DVD)	4,444.76	5,000.00	-555.24	88.9%
Total Physical Materials	33,426.55	38,400.00	-4,973.45	87.0%
Virtual Materials				
eBooks (Overdrive)	2,000.00	2,000.00	0.00	100.0%
ODIN	145.00	300.00	-155.00	48.3%
Total Virtual Materials	2,145.00	2,300.00	-155.00	93.3%
Total Library Materials	35,571.55	40,700.00	-5,128.45	87.4%

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Profit & Loss Budget vs. Actual
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Library Services				
Advertising & Marketing	5,109.49	5,200.00	-90.51	98.3%
Copier Expense	1,897.44	2,000.00	-102.56	94.9%
Credit Card Machine Processing	239.06	200.00	39.06	119.5%
DVD resurfacing	275.00	400.00	-125.00	68.8%
ILS System	4,430.00	4,600.00	-170.00	96.3%
Postage for ongoing ILL	230.14	200.00	30.14	115.1%
Website Maintenance-Firespring	1,860.00	1,440.00	420.00	129.2%
Zero Client Annual	1,195.00	1,000.00	195.00	119.5%
Total Library Services	15,236.13	15,040.00	196.13	101.3%
Total 2 Prod, Prog, Svc - What We Do	64,030.96	64,140.00	-109.04	99.8%
3 Facility & Infrastructure				
Facility Maintenance				
Exterior				
Exterior Maintenance Exp.				
Building Supplies	45.80	200.00	-154.20	22.9%
General Maintenance & Repair	4,014.50	800.00	3,214.50	501.8%
Yearly Flag Replacement x 4	159.90	325.00	-165.10	49.2%
Total Exterior Maintenance Exp.	4,220.20	1,325.00	2,895.20	318.5%
Grounds Maintenance				
Flower Beds	1,160.11	1,500.00	-339.89	77.3%
Snow & Ice Removal	682.50	1,200.00	-517.50	56.9%
Total Grounds Maintenance	1,842.61	2,700.00	-857.39	68.2%
Total Exterior	6,062.81	4,025.00	2,037.81	150.6%
Interior				
Int Maint & Rep				
Elevator Maint. Expense	8,345.00	2,100.00	6,245.00	397.4%
Furnace Maint. & Repair	710.69	500.00	210.69	142.1%
Interior Repairs	684.64	500.00	184.64	136.9%
Library Furniture	407.96	750.00	-342.04	54.4%
Total Int Maint & Rep	10,148.29	3,850.00	6,298.29	263.6%
Janitorial				
Floor Mat Service - Aramark	1,478.88	1,500.00	-21.12	98.6%
Janitorial Services (Open Door)	2,500.00	4,000.00	-1,500.00	62.5%
Janitorial Supplies	2,428.05	3,000.00	-571.95	80.9%
Total Janitorial	6,406.93	8,500.00	-2,093.07	75.4%
Total Interior	16,555.22	12,350.00	4,205.22	134.1%
Total Facility Maintenance	22,618.03	16,375.00	6,243.03	138.1%
Insurance & Utilities				
Insurance -Building	3,636.00	2,400.00	1,236.00	151.5%
Utilities				
Electric	4,562.15	4,800.00	-237.85	95.0%
Electrowatchman	1,101.94	540.00	561.94	204.1%
Garbage	999.00	1,000.00	-1.00	99.9%
Infrastr R & R	165.00	150.00	15.00	110.0%
Natural Gas -MDU	1,383.53	2,600.00	-1,216.47	53.2%
Storm Sewer	253.16	350.00	-96.84	72.3%
Telephone Expense-BEK	2,966.15	3,400.00	-433.85	87.2%
Water	410.82	500.00	-89.18	82.2%
Total Utilities	11,841.75	13,340.00	-1,498.25	88.8%
Total Insurance & Utilities	15,477.75	15,740.00	-262.25	98.3%
Staff Space & Usage				
IT System				

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Equipment Computer	4,660.01	2,000.00	2,660.01	233.0%
Internet Filtering Subscription	0.00	650.00	-650.00	0.0%
Outside IT Expense	5,575.40	7,000.00	-1,424.60	79.6%
Software Expense	4,138.40	1,000.00	3,138.40	413.8%
Total IT System	14,373.81	10,650.00	3,723.81	135.0%
Prof Contract Services				
Attorney Fees	1,698.20			
Auditor Fees	0.00	1,250.00	-1,250.00	0.0%
Total Prof Contract Services	1,698.20	1,250.00	448.20	135.9%
Staff Office				
Dues & Fees	330.02	460.00	-129.98	71.7%
Office Furniture	184.98	750.00	-565.02	24.7%
Office Supplies	2,045.09	1,500.00	545.09	136.3%
Postage, Mailing Service	162.66	500.00	-337.34	32.5%
Total Staff Office	2,722.75	3,210.00	-487.25	84.8%
Total Staff Space & Usage	18,794.76	15,110.00	3,684.76	124.4%
Total 3 Facility & Infrastructure	56,890.54	47,225.00	9,665.54	120.5%
Uncategorized Expenses	1,000.00			
Total Expense	346,193.15	369,082.29	-22,889.14	93.8%
Net Ordinary Income	302,279.22	190.30	302,088.92	158,843.5%
Other Income/Expense				
Other Income				
Insurance Proceeds	3,421.57			
Total Other Income	3,421.57			
Net Other Income	3,421.57			
Net Income	305,700.79	190.30	305,510.49	160,641.5%