

Minutes

Valley City Barnes County Public Library Board

Date: May 21, 2020

- I. **Call to Order.** Meeting called to order at 5:33. In attendance Melissa Remick, Steve Hammel, Hilde van Gijssel, and Joe De Masi. Not attending Ross Powell and Tim Kadrmas.
- II. **Additions to agenda:** Addition of estimate for equipment to new business.
- III. **Minutes:**
JD made motion to approve minutes, 2nd TK. Unanimous approval.
- IV. **Financial Report:**
 1. Should be at 33.3% of budget utilized . Motion to approve the financials as presented HvG, 2nd JD. Roll call vote: each approve.
- V. **Director's Report:**
 1. Board wanted to acknowledge both Melissa and Steve for all the work that has gone into transitioning Summer Learning to virtual opportunities. There are great ideas and should still be a great opportunity.
 2. Steve read a letter from an out of town patron talking about Story hour. They also sent a donation.
- VI. **Old Business:**
 1. Newman Signs for Parking lot: Need info from VL with a cost estimate from the county, so board can make a decision.
 2. The strategic plan paperwork completed
 3. Children's Circulation desk needs another piece. MR motion to order matching piece to current desk to complete. JD 2nd. Roll call vote: all approved.
- VII. **New Business:**
 1. Review new Circulation Police-Curbside. JD motion to approve the Curbside Circulation Policy as written. MR 2nd. All approved
 2. Discussion of video and audio equipment purchases to support more virtual and social media that the library is doing. Suggestion that some of the virtual opportunities continue past COVID-19 restrictions as this can align with Strategic Plan ideas, so new equipment would be an investment used for more than several months. Discussion of how this impacts the IT budget in coming years. Steve presented an estimate of equipment for \$1500. HvG motion to approve

purchase of Audio/Visual equipment for Summer Learning and future use for \$1500. JD 2nd. Roll Call vote: all approve.

3.

VIII. Other:

IX. Adjournment: motion to adjourn by JD 2nd HvG. Meeting adjourned at 6:58

**Next meeting:
Thursday June 18, 2020**