

Valley City Barnes County Public Library
Profit & Loss Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Government Grants				
Retail Image Grant	2,755.18			
Total Government Grants	2,755.18			
Government Income				
City Fund Income				
City Property Mills	144,972.12	160,100.00	-15,127.88	90.6%
Homestead Credit, City	4,992.79	4,200.00	792.79	118.9%
State Aid Public Libraries	8,218.75	10,000.00	-1,781.25	82.2%
Total City Fund Income	158,183.66	174,300.00	-16,116.34	90.8%
County Fund Income				
County Penalty and Interest	392.41	250.00	142.41	157.0%
County Property Mills	142,616.32	148,086.00	-5,469.68	96.3%
Disabled Veteran's HSTD	0.00	200.00	-200.00	0.0%
Homestead Credit County	0.00	300.00	-300.00	0.0%
State Aid Public Libraries	11,845.00	10,000.00	1,845.00	118.5%
State Aid Telecom	1,252.79	1,250.00	2.79	100.2%
Total County Fund Income	156,106.52	160,086.00	-3,979.48	97.5%
Total Government Income	314,290.18	334,386.00	-20,095.82	94.0%
Local Donat., Grants, Fund Rais				
Community Donations				
Donations	30,100.23	1,000.00	29,100.23	3,010.0%
Eagles	7,500.00			
Kiwanis	200.00			
Special Events(Fund Raising)	0.00	500.00	-500.00	0.0%
United Way, CFC Contributions	0.00	100.00	-100.00	0.0%
Ready Set Read	0.00	100.00	-100.00	0.0%
Total United Way, CFC Contributions	0.00	100.00	-100.00	0.0%
Total Community Donations	37,800.23	1,600.00	36,200.23	2,362.5%
Summer Reading Prog. Income	0.00	1,000.00	-1,000.00	0.0%
Total Local Donat., Grants, Fund Rais	37,800.23	2,600.00	35,200.23	1,453.9%
Other Income				
Interest Earned				
Dacotah Bank Interest	380.31			
Interest-Savings, Short-term CD	0.23			
Total Interest Earned	380.54			
Library Services Income				
Book Sales	98.00	50.00	48.00	196.0%
Credit Card Machine	0.00	200.00	-200.00	0.0%
Fax Income	338.74	100.00	238.74	338.7%
Fines Collected	70.43	500.00	-429.57	14.1%
ILL Postage Paid	115.00	50.00	65.00	230.0%
Misc./headphones	905.72			
Photocopy/Copy income	935.45	700.00	235.45	133.6%
Total Library Services Income	2,463.34	1,600.00	863.34	154.0%
Other Funds Source				
BC Housing Authority	1,500.00	1,000.00	500.00	150.0%
BC Museum ILS Cost Share	500.00	500.00	0.00	100.0%
Litchville Elem. ILS Cost Share	500.00	500.00	0.00	100.0%
Total Other Funds Source	2,500.00	2,000.00	500.00	125.0%
State Fund Source				

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State Library Grant	0.00	2,180.00	-2,180.00	0.0%
Total State Fund Source	0.00	2,180.00	-2,180.00	0.0%
Transfer from Memorial Account	0.00	6,000.00	-6,000.00	0.0%
Total Other Income	5,343.88	11,780.00	-6,436.12	45.4%
Total Income	360,189.47	348,766.00	11,423.47	103.3%
Gross Profit	360,189.47	348,766.00	11,423.47	103.3%
Expense				
1 People - Who We Are				
Employee Benefits				
Director Health Insurance	9,277.05	20,580.00	-11,302.95	45.1%
Director HSA	3,150.00	3,150.00	0.00	100.0%
ND Workers Compensation	284.24	500.00	-215.76	56.8%
SEP - Employee	6,964.19	9,125.55	-2,161.36	76.3%
Total Employee Benefits	19,675.48	33,355.55	-13,680.07	59.0%
Payroll				
Direct Deposit Fees	387.00	300.00	87.00	129.0%
Employee Payroll	170,372.71	182,511.00	-12,138.29	93.3%
Medicare Expense	2,451.91	2,646.40	-194.49	92.7%
Social Security Expense	10,484.05	11,315.69	-831.64	92.7%
Total Payroll	183,695.67	196,773.09	-13,077.42	93.4%
Staff Development				
In House Training	349.45	250.00	99.45	139.8%
Memberships and Dues	447.01	750.00	-302.99	59.6%
Off Site Trning & Conf & Virt	2,217.55	2,000.00	217.55	110.9%
Total Staff Development	3,014.01	3,000.00	14.01	100.5%
Total 1 People - Who We Are	206,385.16	233,128.64	-26,743.48	88.5%
2 Prod, Prog, Svc - What We Do				
Lib Prog-In Person & Virtual				
Adult Programs	1,125.76	1,200.00	-74.24	93.8%
Children's Programs	1,156.03	1,800.00	-643.97	64.2%
Outreach Programs				
Parade Throws	1,041.86	2,000.00	-958.14	52.1%
Outreach Programs - Other	500.00	500.00	0.00	100.0%
Total Outreach Programs	1,541.86	2,500.00	-958.14	61.7%
Ready Set Read Programs	499.34			
Summer Reading Prog - Grant	2,500.00			
Summer Reading Program	4,000.00	4,000.00	0.00	100.0%
Teen Programs	1,513.97	1,800.00	-286.03	84.1%
Total Lib Prog-In Person & Virtual	12,336.96	11,300.00	1,036.96	109.2%
Library Materials				
Physical Materials				
Audio (Audio Books)	415.73	1,500.00	-1,084.27	27.7%
Book - Adults	8,157.14	9,000.00	-842.86	90.6%
Book - Juvenile	7,800.24	8,000.00	-199.76	97.5%
Book - Large Pring	5,308.24	5,000.00	308.24	106.2%
Book - Young Adult	2,606.05	3,000.00	-393.95	86.9%
Circulating Kits	1,121.89	1,000.00	121.89	112.2%
Material Processing Supplies	4,183.84	4,000.00	183.84	104.6%
Newspaper	807.05	800.00	7.05	100.9%
OCLC CAT Express	2,275.32	3,000.00	-724.68	75.8%
Periodicals	870.62	500.00	370.62	174.1%
Video (DVD)	3,669.29	5,000.00	-1,330.71	73.4%

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Total Physical Materials	37,215.41	40,800.00	-3,584.59	91.2%
Virtual Materials				
eBooks (Overdrive)	2,000.00	4,000.00	-2,000.00	50.0%
ODIN	67.00	300.00	-233.00	22.3%
Total Virtual Materials	2,067.00	4,300.00	-2,233.00	48.1%
Total Library Materials	39,282.41	45,100.00	-5,817.59	87.1%
Library Services				
Advertising & Marketing	4,000.00	4,000.00	0.00	100.0%
Advertising & Marketing - Grant	2,755.18			
Copier Expense	2,434.36	2,300.00	134.36	105.8%
Credit Card Machine Processing	211.02			
DVD resurfacing	300.00	400.00	-100.00	75.0%
ILS System	3,900.00	4,400.00	-500.00	88.6%
Postage for ongoing ILL	138.27	150.00	-11.73	92.2%
Website Maintenance-Firespring	1,140.00	1,200.00	-60.00	95.0%
Zero Client Annual	796.00	800.00	-4.00	99.5%
Total Library Services	15,674.83	13,250.00	2,424.83	118.3%
Total 2 Prod, Prog, Svc - What We Do	67,294.20	69,650.00	-2,355.80	96.6%
3 Facility & Infrastructure				
Facility Maintenance				
Exterior				
Exterior Maintenance Exp.				
Building Supplies	0.00	500.00	-500.00	0.0%
General Maintenance & Repair	2,207.17	500.00	1,707.17	441.4%
Yearly Flag Replacement x 4	0.00	325.00	-325.00	0.0%
Exterior Maintenance Exp. - Other	70.27			
Total Exterior Maintenance Exp.	2,277.44	1,325.00	952.44	171.9%
Grounds Maintenance				
Flower Beds	1,884.83	2,000.00	-115.17	94.2%
Snow & Ice Removal	58.69	100.00	-41.31	58.7%
Total Grounds Maintenance	1,943.52	2,100.00	-156.48	92.5%
Total Exterior	4,220.96	3,425.00	795.96	123.2%
Interior				
Int Maint & Rep				
Elevator Maint. Expense	2,092.28	2,100.00	-7.72	99.6%
Furnace Maint. & Repair	1,078.00	500.00	578.00	215.6%
Interior Repairs	534.85	500.00	34.85	107.0%
Library Furniture	110.47	750.00	-639.53	14.7%
Total Int Maint & Rep	3,815.60	3,850.00	-34.40	99.1%
Janitorial				
Floor Mat Service - Aramark	1,655.80	1,200.00	455.80	138.0%
Janitorial Services (Open Door)	3,277.50	4,000.00	-722.50	81.9%
Janitorial Supplies	2,164.00	3,000.00	-836.00	72.1%
Total Janitorial	7,097.30	8,200.00	-1,102.70	86.6%
Total Interior	10,912.90	12,050.00	-1,137.10	90.6%
Total Facility Maintenance	15,133.86	15,475.00	-341.14	97.8%
Insurance & Utilities				
Insurance -Building	2,040.00	1,900.00	140.00	107.4%
Utilities				
Communication Other(Centurylink)	174.52	1,050.00	-875.48	16.6%
Electric	4,551.12	4,800.00	-248.88	94.8%
Electrowatchman	540.00	540.00	0.00	100.0%

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Garbage	960.00	900.00	60.00	106.7%
Infrastr R &R	156.00	150.00	6.00	104.0%
Natural Gas -MDU	2,589.36	2,600.00	-10.64	99.6%
Storm Sewer	318.33	420.00	-101.67	75.8%
Telephone Expense-BEK	3,278.47	3,000.00	278.47	109.3%
Water	504.82	720.00	-215.18	70.1%
Total Utilities	13,072.62	14,180.00	-1,107.38	92.2%
Total Insurance & Utilities	15,112.62	16,080.00	-967.38	94.0%
Overhead				
Other Types of Expenses	0.00			
Total Overhead	0.00			
Staff Space & Usage				
IT System				
Equipment Computer	809.19	2,500.00	-1,690.81	32.4%
Internet Filtering Subscription	941.34	650.00	291.34	144.8%
IT System Equipment	42.34			
Outside IT Expense	4,991.60	6,000.00	-1,008.40	83.2%
Software Expense	1,037.90	1,000.00	37.90	103.8%
Total IT System	7,822.37	10,150.00	-2,327.63	77.1%
Prof Contract Services				
Auditor Fees	0.00	1,250.00	-1,250.00	0.0%
Total Prof Contract Services	0.00	1,250.00	-1,250.00	0.0%
Staff Office				
Dues & Fees	454.00	400.00	54.00	113.5%
Office Furniture	0.00	750.00	-750.00	0.0%
Office Supplies	1,018.10	1,500.00	-481.90	67.9%
Postage, Mailing Service	477.23	350.00	127.23	136.4%
Total Staff Office	1,949.33	3,000.00	-1,050.67	65.0%
Total Staff Space & Usage	9,771.70	14,400.00	-4,628.30	67.9%
Total 3 Facility & Infrastructure	40,018.18	45,955.00	-5,936.82	87.1%
Total Expense	313,697.54	348,733.64	-35,036.10	90.0%
Net Ordinary Income	46,491.93	32.36	46,459.57	143,671.0%
Net Income	46,491.93	32.36	46,459.57	143,671.0%