

Valley City Barnes County Public Library
Profit & Loss Budget vs. Actual
 January through April 2023

	Jan - Apr 23	Budget	\$ Over Bud...	% of Budget
Ordinary Income/Expense				
Income				
Government Income				
City Fund Income				
City Property Mills	143,456.27	173,100.00	-29,643.73	82.9%
Homestead Credit, City	0.00	0.00	0.00	0.0%
State Aid Public Libraries	0.00	8,218.75	-8,218.75	0.0%
Total City Fund Income	143,456.27	181,318.75	-37,862.48	79.1%
County Fund Income				
County Penalty and Interest	131.96	250.00	-118.04	52.8%
County Property Mills	140,463.79	151,274.23	-10,810.44	92.9%
Disabled Veteran's HSTD	0.00	200.00	-200.00	0.0%
Homestead Credit County	0.00	300.00	-300.00	0.0%
State Aid Public Libraries	0.00	11,845.00	-11,845.00	0.0%
State Aid Telecom	1,252.79	1,250.00	2.79	100.2%
Total County Fund Income	141,848.54	165,119.23	-23,270.69	85.9%
Total Government Income	285,304.81	346,437.98	-61,133.17	82.4%
Local Donat., Grants, Fund Rais				
Community Donations				
Donations				
Staff Developmnt	50.00			
Donations - Other	1,027.59	1,000.00	27.59	102.8%
Total Donations	1,077.59	1,000.00	77.59	107.8%
Special Events(Fund Raising)	0.00	500.00	-500.00	0.0%
Total Community Donations	1,077.59	1,500.00	-422.41	71.8%
Summer Reading Prog. Income	0.00	1,000.00	-1,000.00	0.0%
Total Local Donat., Grants, Fund Rais	1,077.59	2,500.00	-1,422.41	43.1%
Other Income				
Interest Earned				
Dacotah Bank Interest	590.90			
Total Interest Earned	590.90			
Library Services Income				
Book Sales	2.00	50.00	-48.00	4.0%
Credit Card Machine	0.00	200.00	-200.00	0.0%
Fax Income	109.55	100.00	9.55	109.6%
Fines Collected	7.95	200.00	-192.05	4.0%
ILL Postage Paid	69.00	50.00	19.00	138.0%
Misc./headphones	372.06			
Photocopy/Copy income	402.80	700.00	-297.20	57.5%
Total Library Services Income	963.36	1,300.00	-336.64	74.1%
Other Funds Source				
BC Housing Authority	1,300.00	1,000.00	300.00	130.0%
BC Museum ILS Cost Share	0.00	500.00	-500.00	0.0%
Litchville Elem. ILS Cost Share	0.00	500.00	-500.00	0.0%
Total Other Funds Source	1,300.00	2,000.00	-700.00	65.0%
Transfer from Memorial Account	0.00	6,000.00	-6,000.00	0.0%
Total Other Income	2,854.26	9,300.00	-6,445.74	30.7%
Uncategorized Income	992.79			
Total Income	290,229.45	358,237.98	-68,008.53	81.0%
Gross Profit	290,229.45	358,237.98	-68,008.53	81.0%

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Expense	Jan - Apr 23	Budget	\$ Over Bud...	% of Budget
1 People - Who We Are				
Employee Benefits				
Director Health Insurance	2,946.60	21,000.00	-18,053.40	14.0%
Director HSA	3,000.00	3,150.00	-150.00	95.2%
ND Workers Compensation	0.00	500.00	-500.00	0.0%
SEP - Employee	1,847.31	9,600.00	-7,752.69	19.2%
Total Employee Benefits	7,793.91	34,250.00	-26,456.09	22.8%
Payroll				
Direct Deposit Fees	190.00	300.00	-110.00	63.3%
Employee Payroll	56,511.52	190,000.00	-133,488.48	29.7%
Medicare Expense	819.39	2,750.00	-1,930.61	29.8%
Social Security Expense	3,503.71	11,700.00	-8,196.29	29.9%
Total Payroll	61,024.62	204,750.00	-143,725.38	29.8%
Staff Development				
In House Training	175.82	250.00	-74.18	70.3%
Memberships and Dues	583.00	750.00	-167.00	77.7%
Off Site Trning & Conf & Virt	0.00	2,000.00	-2,000.00	0.0%
Total Staff Development	758.82	3,000.00	-2,241.18	25.3%
Total 1 People - Who We Are	69,577.35	242,000.00	-172,422.65	28.8%
2 Prod, Prog, Svc - What We Do				
Lib Prog-In Person & Virtual				
Adult Programs	343.27	1,200.00	-856.73	28.6%
Children's Programs	240.53	1,800.00	-1,559.47	13.4%
Outreach Programs				
Parade Throws	2,626.97	1,500.00	1,126.97	175.1%
Outreach Programs - Other	123.04	500.00	-376.96	24.6%
Total Outreach Programs	2,750.01	2,000.00	750.01	137.5%
Summer Reading Program	2,251.42	4,000.00	-1,748.58	56.3%
Teen Programs	133.64	1,800.00	-1,666.36	7.4%
Total Lib Prog-In Person & Virtual	5,718.87	10,800.00	-5,081.13	53.0%
Library Materials				
Physical Materials				
Audio (Audio Books)	197.47	400.00	-202.53	49.4%
Book - Adults	2,311.79	9,000.00	-6,688.21	25.7%
Book - Juvenile	2,027.57	8,000.00	-5,972.43	25.3%
Book - Large Pring	2,046.74	5,000.00	-2,953.26	40.9%
Book - Young Adult	813.41	3,000.00	-2,186.59	27.1%
Circulating Kits	0.00	1,000.00	-1,000.00	0.0%
Material Processing Supplies	333.94	4,000.00	-3,666.06	8.3%
Newspaper	415.20	1,000.00	-584.80	41.5%
OCLC CAT Express	0.00	3,000.00	-3,000.00	0.0%
Periodicals	1.00	1,000.00	-999.00	0.1%
Video (DVD)	1,227.04	5,000.00	-3,772.96	24.5%
Total Physical Materials	9,374.16	40,400.00	-31,025.84	23.2%
Virtual Materials				
eBooks (Overdrive)	0.00	4,000.00	-4,000.00	0.0%
ODIN	0.00	300.00	-300.00	0.0%
Total Virtual Materials	0.00	4,300.00	-4,300.00	0.0%
Total Library Materials	9,374.16	44,700.00	-35,325.84	21.0%
Library Services				
Advertising & Marketing	2,276.56	4,000.00	-1,723.44	56.9%
Copier Expense	1,175.42	2,300.00	-1,124.58	51.1%

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05/08/23

Accrual Basis

January through April 2023

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Credit Card Machine Processing	70.09			
DVD resurfacing	100.00	400.00	-300.00	25.0%
ILS System	0.00	4,600.00	-4,600.00	0.0%
Postage for ongoing ILL	33.31	150.00	-116.69	22.2%
Website Maintenance-Firespring	380.00	1,200.00	-820.00	31.7%
Zero Client Annual	956.00	800.00	156.00	119.5%
Total Library Services	4,991.38	13,450.00	-8,458.62	37.1%
Total 2 Prod, Prog, Svc - What We Do	20,084.41	68,950.00	-48,865.59	29.1%
3 Facility & Infrastructure				
Facility Maintenance				
Exterior				
Exterior Maintenance Exp.				
Building Supplies	0.00	500.00	-500.00	0.0%
General Maintenance & Repair	0.00	500.00	-500.00	0.0%
Yearly Flag Replacement x 4	0.00	325.00	-325.00	0.0%
Total Exterior Maintenance Exp.	0.00	1,325.00	-1,325.00	0.0%
Grounds Maintenance				
Flower Beds	0.00	2,000.00	-2,000.00	0.0%
Snow & Ice Removal	58.69	100.00	-41.31	58.7%
Total Grounds Maintenance	58.69	2,100.00	-2,041.31	2.8%
Total Exterior	58.69	3,425.00	-3,366.31	1.7%
Interior				
Int Maint & Rep				
Elevator Maint. Expense	0.00	2,100.00	-2,100.00	0.0%
Furnace Maint. & Repair	996.74	500.00	496.74	199.3%
Interior Repairs	188.11	500.00	-311.89	37.6%
Library Furniture	0.00	750.00	-750.00	0.0%
Total Int Maint & Rep	1,184.85	3,850.00	-2,665.15	30.8%
Janitorial				
Floor Mat Service - Aramark	408.80	1,200.00	-791.20	34.1%
Janitorial Services (Open Door)	759.00	4,000.00	-3,241.00	19.0%
Janitorial Supplies	357.42	3,000.00	-2,642.58	11.9%
Total Janitorial	1,525.22	8,200.00	-6,674.78	18.6%
Total Interior	2,710.07	12,050.00	-9,339.93	22.5%
Total Facility Maintenance	2,768.76	15,475.00	-12,706.24	17.9%
Insurance & Utilities				
Insurance -Building	0.00	2,400.00	-2,400.00	0.0%
Utilities				
Electric	1,601.08	4,800.00	-3,198.92	33.4%
Electrowatchman	540.00	540.00	0.00	100.0%
Garbage	332.00	1,000.00	-668.00	33.2%
Infrastr R &R	52.00	150.00	-98.00	34.7%
Natural Gas -MDU	1,631.53	2,730.00	-1,098.47	59.8%
Storm Sewer	95.42	440.00	-344.58	21.7%
Telephone Expense-BEK	1,134.45	3,200.00	-2,065.55	35.5%
Water	149.27	750.00	-600.73	19.9%
Total Utilities	5,535.75	13,610.00	-8,074.25	40.7%
Total Insurance & Utilities	5,535.75	16,010.00	-10,474.25	34.6%
Staff Space & Usage				
IT System				
Equipment Computer	0.00	2,000.00	-2,000.00	0.0%
Internet Filtering Subscription	0.00	650.00	-650.00	0.0%
Outside IT Expense	2,212.00	7,000.00	-4,788.00	31.6%

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Software Expense	953.90	1,000.00	-46.10	95.4%
Total IT System	3,165.90	10,650.00	-7,484.10	29.7%
Prof Contract Services				
Attorney Fees	1,000.00			
Auditor Fees	0.00	1,250.00	-1,250.00	0.0%
Total Prof Contract Services	1,000.00	1,250.00	-250.00	80.0%
Staff Office				
Dues & Fees	320.00	400.00	-80.00	80.0%
Office Furniture	733.82	750.00	-16.18	97.8%
Office Supplies	497.25	1,500.00	-1,002.75	33.2%
Postage, Mailing Service	273.68	350.00	-76.32	78.2%
Total Staff Office	1,824.75	3,000.00	-1,175.25	60.8%
Total Staff Space & Usage	5,990.65	14,900.00	-8,909.35	40.2%
Total 3 Facility & Infrastructure	14,295.16	46,385.00	-32,089.84	30.8%
Total Expense	103,956.92	357,335.00	-253,378.08	29.1%
Net Ordinary Income	186,272.53	902.98	185,369.55	20,628.6%
Net Income	186,272.53	902.98	185,369.55	20,628.6%