

Director's Report for November 30, 2023

- We are getting closer to having our library drop box installed in the City County Health parking lot area. It will not be in the same location, but it will be back to a drive-through option for our patrons.
- We continue to do inventory.
- We lost a few staff members, so we have been advertising, going through applications, and interviewing. So far, we have hired one person that we feel will be a great addition to our team. We are sad to lose Corinne and are hoping for the best for her.
- I completed the grant application for a \$50,000 grant from the State Historical Society to help fund our roof project. We should hear back from them early in January.
- I found out that the invoices from Michael J. Burns Architects were not getting through to my e-mail, so we have a total of three invoices that are due. The estimated cost for all of their work is \$24,000 according to the cost estimate sheet I received from Kerry. Much of what we are paying for now is for all the drawings that had to be created and research into what the problems are and the solutions to fix them. From now on, much of their work will come with managing the processes of gathering bids and ensuring the job is done correctly.
- Sara had a great turn out for the Teen Halloween party. They played games, visited, and ate pizza.
- We had a nice turn out for the "Save a Buck, Spend Some Dough" event that was held the day before Veteran's Day. The ladies made cute scrabble tile ornaments.
- Our new website is up and running. Please take time to check it out. We would appreciate any comments to help us understand if it is easier to navigate and if we need to make any changes. The website address is the same. <https://vcbclibrary.org>
- I have been working on creating a comprehensive budget for 2024. I believe this budget gives us a clearer picture of what our income and expenditures are.
- Plans are already being discussed for next year's Summer Learning program. The theme for next summer is "The Adventure Begins at Your Library." This should give us the opportunity to plan many fun and exciting activities for the summer.
- Our circulation computers are nearing the end of their life cycle and they have slowed down considerably. We have received a proposal from Corporate Technologies for three new computers. Melissa and I talked with Brit from Corporate Technologies about creating a regular replacement schedule that will keep us from needing to replace so many computers at one time. I am including the proposal we received but didn't put this on the agenda since the time expired before our meeting and I didn't have a chance to get any other proposals.
- In case you are interested, so far this year, our library has saved our patrons over \$436,000 and there have been nearly 25,000 checkouts. We are serving our community well and saving our patrons lots of money by providing them with the information, entertainment, and educational needs they desire.
- So far this month (Nov. 24), we have had 5 requests for mobile/wireless printing.