

2020 July director's report

1. Our first month of curbside pickup service went well. Patrons are happy to have access again and are pleased with the July 1st increase for reserves and checkouts.
2. We received the 2020 state aid award letter (included in packet)
3. We ordered additional disposable masks. To save money, the executive committee decided to purchase or get a donation of reusable masks for all staff members; one for each day they work per week. This way staff has a fresh one to be worn daily and all can be washed on weekends.
4. We are working on sourcing additional cleaning supplies. We are okay currently but what we have will not last that long.
5. We have ordered keyboard covers to ease cleaning.
6. Director still needs to source plexiglass for the circulation counters. He will also be looking for a non-porous, easy to clean surface to put on the wood table tops and circulation desks such as tub surround or similar.
7. Staff has been expressing a lot of concern regarding reopening. This is mostly due to the unknowns and potential for conflicts.
8. Circulation statistics are way down, 659 total. This is much less than expected. We were open 22 days in June with an average of 30 items per day. June of 2019 the library was open 26 days with an average of 88 items per day. During summer approximately a third of circulation is from the children's library. This year it's about one sixth. Staff discussed this and concluded that in large part, library programs are a driving force for material circulation. Children attending a program would also spend time picking out materials to take home. Because we have gone to virtual programming children are unable to browse for materials, which is their first information seeking behavior.
9. Director is concerned regarding staffing levels in the fall. We are currently down two staff due to resignations, two are only work from home, and our college students; one will be reducing hours, the other leaving. If we have a similar school closure situation again we will have to reevaluate the sustainability of limited in building access.
10. The director purchased an alto trombone last month. Not library related at all but fun factoid none the less. Still getting things figured out.