

Minutes

Valley City Barnes County Public Library Board

Date: December 13, 2016

I. Call to Order 5:19pm

Present: Botz, Metcalf, Remick, Carlsrud

Absent: Dahlberg, Chandler

II. Additions to agenda

III. Minutes:

November 8, 2016 Approved unanimously

IV. Financial Report:

1. Susan
Approved as presented

V. Director's Report:

1. Director discussed change of hours with employees. Some were upset however everyone understood the necessity.
2. Library received the new book repairing machine. Staff is still getting to know the particulars but so far the results have been very good.
3. Travis has returned to work following his illness. Everyone is glad to see him back.
4. Work continues on the OCLC project. We hope to have the records ready for cleanup in a couple weeks.
5. Eric Peterson who does our cleaning is leaving the end of the week. Director is looking for a replacement. Board members recommended contacting Open Doors as a good community partnership.
6. We are having a couple issues with the internal network. Director has contacted S&L in Fargo to send a tech to address the problems.

VI. Old Business:

1. Signatures on bank accounts; director will follow up with auditor and state library regarding who should be signing checks
2. Foundation; tabled
3. Strategic Planning; tabled
4. Doors; Dean Pedersen has agreed to repair the doors. Doors have been removed and director closed off the opening for the winter.
5. Interior painting; project will be starting this week. Ceilings will be flat white. Director would like board input regarding wall colors.

VII. Other:

1. Friends of the Library; discussing regarding future of FOL

VIII. Adjournment 5:54pm

Next meeting:

Tuesday January 10, 2017 5:15pm