

Valley City Barnes County Public Library
Profit & Loss Budget vs. Actual
 January through October 2024

	Jan - Oct 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Government Income				
City Fund Income				
City Property Mills	152,068.54	180,600.00	-28,531.46	84.2%
Homestead Credit, City	8,184.46	0.00	8,184.46	100.0%
State Aid Public Libraries	7,596.32	7,500.00	96.32	101.3%
Total City Fund Income	167,849.32	188,100.00	-20,250.68	89.2%
County Fund Income				
County Penalty and Interest	297.65	250.00	47.65	119.1%
County Property Mills	139,872.11	149,172.59	-9,300.48	93.8%
Homestead Credit County	887.97	300.00	587.97	296.0%
State Aid Public Libraries	9,123.29	8,500.00	623.29	107.3%
State Aid Telecom	1,252.79	1,250.00	2.79	100.2%
Total County Fund Income	151,433.81	159,472.59	-8,038.78	95.0%
Total Government Income	319,283.13	347,572.59	-28,289.46	91.9%
Light Up the Library	1,095.00			
Local Donat., Grants, Fund Rais				
Community Donations				
Donations				
Childrens' Programming	230.00	5,000.00	-4,770.00	4.6%
Roof	284,800.00			
Donations - Other	391.75	1,000.00	-608.25	39.2%
Total Donations	285,421.75	6,000.00	279,421.75	4,757.0%
Special Events(Fund Raising)	0.00	1,000.00	-1,000.00	0.0%
Total Community Donations	285,421.75	7,000.00	278,421.75	4,077.5%
Summer Reading Prog. Income	200.00	1,000.00	-800.00	20.0%
Total Local Donat., Grants, Fund Rais	285,621.75	8,000.00	277,621.75	3,570.3%
Other Income				
Interest Earned				
Dacotah Bank Interest	951.14			
Total Interest Earned	951.14			
Library Services Income				
Book Sales	5.95			
Credit Card Machine	-6.97			
Fax Income	89.70	150.00	-60.30	59.8%
Fines Collected	8.00	50.00	-42.00	16.0%
ILL Postage Paid	92.00	100.00	-8.00	92.0%
Misc./headphones	939.49	500.00	439.49	187.9%
Photocopy/Copy income	723.40	900.00	-176.60	80.4%
Total Library Services Income	1,851.57	1,700.00	151.57	108.9%
Other Funds Source				
BC Housing Authority	1,300.00	1,000.00	300.00	130.0%
BC Museum ILS Cost Share	0.00	500.00	-500.00	0.0%
Litchville Elem. ILS Cost Share	0.00	500.00	-500.00	0.0%
Total Other Funds Source	1,300.00	2,000.00	-700.00	65.0%
Transfer from Memorial Account	0.00	10,000.00	-10,000.00	0.0%
Total Other Income	4,102.71	13,700.00	-9,597.29	29.9%
Total Income	610,102.59	369,272.59	240,830.00	165.2%
Gross Profit	610,102.59	369,272.59	240,830.00	165.2%

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Expense	Jan - Oct 24	Budget	\$ Over Budget	% of Budget
1 People - Who We Are				
Employee Benefits				
Director Health Insurance	7,275.85	9,615.00	-2,339.15	75.7%
Director HSA	3,150.00	3,150.00	0.00	100.0%
ND Workers Compensation	395.66	550.00	-154.34	71.9%
SEP - Employee	7,230.50	9,200.00	-1,969.50	78.6%
Total Employee Benefits	18,052.01	22,515.00	-4,462.99	80.2%
Payroll				
Direct Deposit Fees	259.00	600.00	-341.00	43.2%
Employee Payroll	172,818.57	215,143.80	-42,325.23	80.3%
Medicare Expense	2,505.87	3,119.57	-613.70	80.3%
Social Security Expense	10,714.77	13,338.92	-2,624.15	80.3%
Payroll - Other	-249.98			
Total Payroll	186,048.23	232,202.29	-46,154.06	80.1%
Staff Development				
In House Training	412.00	250.00	162.00	164.8%
Memberships and Dues	541.00	750.00	-209.00	72.1%
Off Site Trning & Conf & Virt	521.98	2,000.00	-1,478.02	26.1%
Total Staff Development	1,474.98	3,000.00	-1,525.02	49.2%
Total 1 People - Who We Are	205,575.22	257,717.29	-52,142.07	79.8%
2 Prod, Prog, Svc - What We Do				
Lib Prog-In Person & Virtual				
Adult Programs	1,486.54	1,200.00	286.54	123.9%
Children's Programs	3,297.19	1,000.00	2,297.19	329.7%
Outreach Programs				
Parade Throws	105.16			
Outreach Programs - Other	377.35	1,000.00	-622.65	37.7%
Total Outreach Programs	482.51	1,000.00	-517.49	48.3%
Summer Reading Prog - Grant	2,334.30			
Summer Reading Program	4,558.68	4,000.00	558.68	114.0%
Teen Programs	716.10	1,200.00	-483.90	59.7%
Total Lib Prog-In Person & Virtual	12,875.32	8,400.00	4,475.32	153.3%
Library Materials				
Physical Materials				
Audio (Audio Books)	0.00	200.00	-200.00	0.0%
Book - Adults	6,445.38	8,000.00	-1,554.62	80.6%
Book - Juvenile	6,063.92	8,000.00	-1,936.08	75.8%
Book - Large Print	5,652.92	6,000.00	-347.08	94.2%
Book - Young Adult	1,545.33	3,000.00	-1,454.67	51.5%
Circulating Kits	94.98	1,000.00	-905.02	9.5%
Material Processing Supplies	3,704.08	3,500.00	204.08	105.8%
Newspaper	919.01	1,000.00	-80.99	91.9%
OCLC CAT Express	2,376.88	2,200.00	176.88	108.0%
Periodicals	541.32	500.00	41.32	108.3%
Video (DVD)	4,016.43	5,000.00	-983.57	80.3%
Total Physical Materials	31,360.25	38,400.00	-7,039.75	81.7%
Virtual Materials				
eBooks (Overdrive)	2,000.00	2,000.00	0.00	100.0%
ODIN	145.00	300.00	-155.00	48.3%
Total Virtual Materials	2,145.00	2,300.00	-155.00	93.3%
Total Library Materials	33,505.25	40,700.00	-7,194.75	82.3%
Library Services				

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Advertising & Marketing	4,709.49	5,200.00	-490.51	90.6%
Copier Expense	1,635.12	2,000.00	-364.88	81.8%
Credit Card Machine Processing	220.50	200.00	20.50	110.3%
DVD resurfacing	275.00	400.00	-125.00	68.8%
ILS System	4,430.00	4,600.00	-170.00	96.3%
Postage for ongoing ILL	230.14	200.00	30.14	115.1%
Website Maintenance-Firespring	1,860.00	1,440.00	420.00	129.2%
Zero Client Annual	1,195.00	1,000.00	195.00	119.5%
Total Library Services	14,555.25	15,040.00	-484.75	96.8%
Total 2 Prod, Prog, Svc - What We Do	60,935.82	64,140.00	-3,204.18	95.0%
3 Facility & Infrastructure				
Facility Maintenance				
Exterior				
Exterior Maintenance Exp.				
Building Supplies	45.80	200.00	-154.20	22.9%
General Maintenance & Repair	4,014.50	800.00	3,214.50	501.8%
Yearly Flag Replacement x 4	159.90	325.00	-165.10	49.2%
Total Exterior Maintenance Exp.	4,220.20	1,325.00	2,895.20	318.5%
Grounds Maintenance				
Flower Beds	1,160.11	1,500.00	-339.89	77.3%
Snow & Ice Removal	682.50	1,200.00	-517.50	56.9%
Total Grounds Maintenance	1,842.61	2,700.00	-857.39	68.2%
Total Exterior	6,062.81	4,025.00	2,037.81	150.6%
Interior				
Int Maint & Rep				
Elevator Maint. Expense	8,345.00	2,100.00	6,245.00	397.4%
Furnace Maint. & Repair	710.69	500.00	210.69	142.1%
Interior Repairs	533.69	500.00	33.69	106.7%
Library Furniture	407.96	750.00	-342.04	54.4%
Total Int Maint & Rep	9,997.34	3,850.00	6,147.34	259.7%
Janitorial				
Floor Mat Service - Aramark	1,362.64	1,500.00	-137.36	90.8%
Janitorial Services (Open Door)	2,293.00	4,000.00	-1,707.00	57.3%
Janitorial Supplies	1,890.43	3,000.00	-1,109.57	63.0%
Total Janitorial	5,546.07	8,500.00	-2,953.93	65.2%
Total Interior	15,543.41	12,350.00	3,193.41	125.9%
Total Facility Maintenance	21,606.22	16,375.00	5,231.22	131.9%
Insurance & Utilities				
Insurance -Building	3,634.00	2,400.00	1,234.00	151.4%
Utilities				
Electric	4,227.80	4,800.00	-572.20	88.1%
Electrowatchman	1,101.94	540.00	561.94	204.1%
Garbage	911.00	1,000.00	-89.00	91.1%
Infrastr R & R	150.00	150.00	0.00	100.0%
Natural Gas -MDU	1,256.95	2,600.00	-1,343.05	48.3%
Storm Sewer	230.63	350.00	-119.37	65.9%
Telephone Expense-BEK	2,696.50	3,400.00	-703.50	79.3%
Water	374.68	500.00	-125.32	74.9%
Total Utilities	10,949.50	13,340.00	-2,390.50	82.1%
Total Insurance & Utilities	14,583.50	15,740.00	-1,156.50	92.7%
Staff Space & Usage				
IT System				
Equipment Computer	4,660.01	2,000.00	2,660.01	233.0%

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Internet Filtering Subscription	0.00	650.00	-650.00	0.0%
Outside IT Expense	5,125.40	7,000.00	-1,874.60	73.2%
Software Expense	3,989.00	1,000.00	2,989.00	398.9%
Total IT System	13,774.41	10,650.00	3,124.41	129.3%
Prof Contract Services				
Attorney Fees	1,698.20			
Auditor Fees	0.00	1,250.00	-1,250.00	0.0%
Total Prof Contract Services	1,698.20	1,250.00	448.20	135.9%
Staff Office				
Dues & Fees	330.02	460.00	-129.98	71.7%
Office Furniture	184.98	750.00	-565.02	24.7%
Office Supplies	1,974.95	1,500.00	474.95	131.7%
Postage, Mailing Service	152.44	500.00	-347.56	30.5%
Total Staff Office	2,642.39	3,210.00	-567.61	82.3%
Total Staff Space & Usage	18,115.00	15,110.00	3,005.00	119.9%
Total 3 Facility & Infrastructure	54,304.72	47,225.00	7,079.72	115.0%
Uncategorized Expenses	1,000.00			
Total Expense	321,815.76	369,082.29	-47,266.53	87.2%
Net Ordinary Income	288,286.83	190.30	288,096.53	151,490.7%
Other Income/Expense				
Other Income				
Insurance Proceeds	3,421.57			
Total Other Income	3,421.57			
Net Other Income	3,421.57			
Net Income	291,708.40	190.30	291,518.10	153,288.7%