

Director's Report for July 18, 2024

- Much of the last month has focused on the construction going on. Both the city street and sidewalk project and our own restoration of the dome projects have pushed us to be creative in providing access and information as well as understanding to patrons that are frustrated with the change in location of materials or the limited space for meetings and just hanging out in the library.
- The systems we put in place in order to stay open and provide our patrons with access to library materials and services are working well, yet even we are feeling the effects of the limited space while serving our patrons.
- I received notice from the State Library about our State Aid application. I was happy to see that the amounts we were awarded were more than what I projected in the budget. We will receive \$7,596.32 from the city application (\$7,500 was projected) and we will receive \$9,123.29 from the county application (\$8,500 was projected). So, we will receive \$719.61 more than what we estimated.
- Summer Learning has been going very well in spite of the construction limiting access and parking space. We held a total of 30 programs during the month of June which were all well attended. These 30 programs were attended by 706 children and adults. We have 240 participants registered in the Summer Reading program and the Summer Learning Store is already looking a little bare.
- I received a copy of our insurance for our review to see if there are any needs for coverage that are not identified specifically.
- The street project is finished, and we are now waiting for the sidewalk work to take place. Hopefully, that will be done in the next couple of weeks.
- Melissa and I interviewed two people for Cassidy's job as Adult Services Coordinator. We plan to offer it to one of them and hope that she accepts. If so, we plan to have her start right away, so she has time to train with Cassidy before she leaves.
- The restoration project has been going well. I have been able to go in and take some pictures here and there and decided to create a scrapbook for patrons to look at. It has been helpful in explaining the project to people. Melissa created a photo gallery on our website as well with construction pictures. Ryan and Kerry have been great at keeping us informed about the project and identifying any issues that come up. Our most urgent one is to choose paint colors and the paint scheme for the dome interior and the trim outside. The roofers will start on the roof the first part of August. They are waiting for some metal to come in that they will use for the flashing and gutter work. They have a plan that sounds like it will work well and solve all of our leaking problems. Collin assured us that it will only take a week to do the roof if everything goes well.
- We were contacted by our elevator maintenance provider, and they want us to change the hydraulic oil in the elevator. It is quite costly, yet it has never been done since installation of the elevator and if there was a mechanical failure due to lack of maintenance, it could cost us way more than what it will cost to be proactive. It is recommended to change the hydraulic oil about every ten years. Otis has no record of ours ever being changed so after more than 25 years, ours is seriously overdue for that maintenance. Changing it will expand the lifespan of mechanical parts of the elevator as well as ensure safety of those using it.
- We were also made aware of changes to ADA requirements on our website from our website provider Streamline. They are discontinuing our current plan because of the extra requirements to all public and government facilities to have fully ADA compliant websites by April of 2025. Our plan will increase by \$35 dollars a month which means an increase of \$420 a year. Right now, we pay \$1,440 a year so it would increase to \$1,860 a year. They are going to be pretty strict on this and will have people regularly evaluating websites. Streamline has developed resources to help us get

through the process of being totally compliant with these new rules. Our biggest concern is ensuring that all of our pdf documents are accessible by a reader. Right now, they are not all accessible.

- Our Light Up the Library Fundraising Campaign has raised \$4,610 through the website donation portal as of July 13, 2024.
- As of June 30th, the library saved our community \$278,115 in physical checkouts. As of that same date, a total of 15,196 physical and 9,095 digital checkouts took place. Approximate savings to our patrons for both physical and digital media equals \$444,554.
- We had one request for mobile/wireless printing during the month of May.