

Valley City Barnes County Public Library
Profit & Loss Budget vs. Actual
January through June 2023

	Jan - Jun 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Government Income				
City Fund Income				
City Property Mills	147,299.65	173,100.00	-25,800.35	85.1%
Homestead Credit, City	5,157.89	0.00	5,157.89	100.0%
State Aid Public Libraries	0.00	8,218.75	-8,218.75	0.0%
Total City Fund Income	152,457.54	181,318.75	-28,861.21	84.1%
County Fund Income				
County Penalty and Interest	265.23	250.00	15.23	106.1%
County Property Mills	144,085.08	151,274.23	-7,189.15	95.2%
Disabled Veteran's HSTD	0.00	200.00	-200.00	0.0%
Homestead Credit County	324.27	300.00	24.27	108.1%
State Aid Public Libraries	0.00	11,845.00	-11,845.00	0.0%
State Aid Telecom	1,252.79	1,250.00	2.79	100.2%
Total County Fund Income	145,927.37	165,119.23	-19,191.86	88.4%
Total Government Income	298,384.91	346,437.98	-48,053.07	86.1%
Local Donat., Grants, Fund Rais				
Community Donations				
Donations				
Staff Developmnt	50.00			
Donations - Other	2,925.74	1,000.00	1,925.74	292.6%
Total Donations	2,975.74	1,000.00	1,975.74	297.6%
Special Events(Fund Raising)	1,012.00	500.00	512.00	202.4%
Total Community Donations	3,987.74	1,500.00	2,487.74	265.8%
Summer Reading Prog. Income	0.00	1,000.00	-1,000.00	0.0%
Total Local Donat., Grants, Fund Rais	3,987.74	2,500.00	1,487.74	159.5%
Other Income				
Interest Earned				
Dacotah Bank Interest	927.04			
Total Interest Earned	927.04			
Library Services Income				
Book Sales	2.00	50.00	-48.00	4.0%
Credit Card Machine	0.00	200.00	-200.00	0.0%
Fax Income	148.55	100.00	48.55	148.6%
Fines Collected	7.95	200.00	-192.05	4.0%
ILL Postage Paid	99.00	50.00	49.00	198.0%
Misc./headphones	499.45			
Photocopy/Copy income	566.00	700.00	-134.00	80.9%
Total Library Services Income	1,322.95	1,300.00	22.95	101.8%
Other Funds Source				
BC Housing Authority	1,300.00	1,000.00	300.00	130.0%
BC Museum ILS Cost Share	0.00	500.00	-500.00	0.0%
Litchville Elem. ILS Cost Share	0.00	500.00	-500.00	0.0%
Total Other Funds Source	1,300.00	2,000.00	-700.00	65.0%
Transfer from Memorial Account	0.00	6,000.00	-6,000.00	0.0%
Total Other Income	3,549.99	9,300.00	-5,750.01	38.2%
Uncategorized Income	992.79			
Total Income	306,915.43	358,237.98	-51,322.55	85.7%
Gross Profit	306,915.43	358,237.98	-51,322.55	85.7%

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Expense	Jan - Jun 23	Budget	\$ Over Budget	% of Budget
Expense				
1 People - Who We Are				
Employee Benefits				
Director Health Insurance	4,419.90	21,000.00	-16,580.10	21.0%
Director HSA	3,000.00	3,150.00	-150.00	95.2%
ND Workers Compensation	250.00	500.00	-250.00	50.0%
SEP - Employee	2,987.22	9,600.00	-6,612.78	31.1%
Total Employee Benefits	10,657.12	34,250.00	-23,592.88	31.1%
Payroll				
Direct Deposit Fees	320.00	300.00	20.00	106.7%
Employee Payroll	91,006.92	190,000.00	-98,993.08	47.9%
Medicare Expense	1,319.61	2,750.00	-1,430.39	48.0%
Social Security Expense	5,642.43	11,700.00	-6,057.57	48.2%
Total Payroll	98,288.96	204,750.00	-106,461.04	48.0%
Staff Development				
In House Training	254.13	250.00	4.13	101.7%
Memberships and Dues	583.00	750.00	-167.00	77.7%
Off Site Trning & Conf & Virt	0.00	2,000.00	-2,000.00	0.0%
Total Staff Development	837.13	3,000.00	-2,162.87	27.9%
Total 1 People - Who We Are	109,783.21	242,000.00	-132,216.79	45.4%
2 Prod, Prog, Svc - What We Do				
Lib Prog-In Person & Virtual				
Adult Programs	363.41	1,200.00	-836.59	30.3%
Children's Programs	299.07	1,800.00	-1,500.93	16.6%
Outreach Programs				
Parade Throws	2,641.97	1,500.00	1,141.97	176.1%
Outreach Programs - Other	123.04	500.00	-376.96	24.6%
Total Outreach Programs	2,765.01	2,000.00	765.01	138.3%
Summer Reading Program	5,364.30	4,000.00	1,364.30	134.1%
Teen Programs	241.62	1,800.00	-1,558.38	13.4%
Total Lib Prog-In Person & Virtual	9,033.41	10,800.00	-1,766.59	83.6%
Library Materials				
Physical Materials				
Audio (Audio Books)	197.47	400.00	-202.53	49.4%
Book - Adults	3,695.34	9,000.00	-5,304.66	41.1%
Book - Juvenile	3,126.07	8,000.00	-4,873.93	39.1%
Book - Large Pring	3,092.07	5,000.00	-1,907.93	61.8%
Book - Young Adult	991.58	3,000.00	-2,008.42	33.1%
Circulating Kits	0.00	1,000.00	-1,000.00	0.0%
Material Processing Supplies	3,258.39	4,000.00	-741.61	81.5%
Newspaper	852.00	1,000.00	-148.00	85.2%
OCLC CAT Express	0.00	3,000.00	-3,000.00	0.0%
Periodicals	1.00	1,000.00	-999.00	0.1%
Video (DVD)	2,304.50	5,000.00	-2,695.50	46.1%
Total Physical Materials	17,518.42	40,400.00	-22,881.58	43.4%
Virtual Materials				
eBooks (Overdrive)	0.00	4,000.00	-4,000.00	0.0%
ODIN	0.00	300.00	-300.00	0.0%
Total Virtual Materials	0.00	4,300.00	-4,300.00	0.0%
Total Library Materials	17,518.42	44,700.00	-27,181.58	39.2%
Library Services				
Advertising & Marketing	3,029.62	4,000.00	-970.38	75.7%
Copier Expense	1,501.25	2,300.00	-798.75	65.3%

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Credit Card Machine Processing	105.15			
DVD resurfacing	150.00	400.00	-250.00	37.5%
ILS System	4,410.00	4,600.00	-190.00	95.9%
Postage for ongoing ILL	86.34	150.00	-63.66	57.6%
Website Maintenance-Firespring	570.00	1,200.00	-630.00	47.5%
Zero Client Annual	956.00	800.00	156.00	119.5%
Total Library Services	10,808.36	13,450.00	-2,641.64	80.4%
Total 2 Prod, Prog, Svc - What We Do	37,360.19	68,950.00	-31,589.81	54.2%
3 Facility & Infrastructure				
Facility Maintenance				
Exterior				
Exterior Maintenance Exp.				
Building Supplies	0.00	500.00	-500.00	0.0%
General Maintenance & Repair	1,270.00	500.00	770.00	254.0%
Yearly Flag Replacement x 4	0.00	325.00	-325.00	0.0%
Total Exterior Maintenance Exp.	1,270.00	1,325.00	-55.00	95.8%
Grounds Maintenance				
Flower Beds	424.78	2,000.00	-1,575.22	21.2%
Snow & Ice Removal	58.69	100.00	-41.31	58.7%
Total Grounds Maintenance	483.47	2,100.00	-1,616.53	23.0%
Total Exterior	1,753.47	3,425.00	-1,671.53	51.2%
Interior				
Int Maint & Rep				
Elevator Maint. Expense	0.00	2,100.00	-2,100.00	0.0%
Furnace Maint. & Repair	996.74	500.00	496.74	199.3%
Interior Repairs	288.11	500.00	-211.89	57.6%
Library Furniture	689.96	750.00	-60.04	92.0%
Total Int Maint & Rep	1,974.81	3,850.00	-1,875.19	51.3%
Janitorial				
Floor Mat Service - Aramark	703.43	1,200.00	-496.57	58.6%
Janitorial Services (Open Door)	897.00	4,000.00	-3,103.00	22.4%
Janitorial Supplies	680.02	3,000.00	-2,319.98	22.7%
Janitorial - Other	12.28			
Total Janitorial	2,292.73	8,200.00	-5,907.27	28.0%
Total Interior	4,267.54	12,050.00	-7,782.46	35.4%
Interior Maintenance Exp	395.00			
Total Facility Maintenance	6,416.01	15,475.00	-9,058.99	41.5%
Insurance & Utilities				
Insurance -Building	0.00	2,400.00	-2,400.00	0.0%
Utilities				
Electric	2,379.20	4,800.00	-2,420.80	49.6%
Electrowatchman	540.00	540.00	0.00	100.0%
Garbage	508.00	1,000.00	-492.00	50.8%
Infrastr R &R	78.00	150.00	-72.00	52.0%
Natural Gas -MDU	1,763.58	2,730.00	-966.42	64.6%
Storm Sewer	142.99	440.00	-297.01	32.5%
Telephone Expense-BEK	1,672.87	3,200.00	-1,527.13	52.3%
Water	221.75	750.00	-528.25	29.6%
Total Utilities	7,306.39	13,610.00	-6,303.61	53.7%
Total Insurance & Utilities	7,306.39	16,010.00	-8,703.61	45.6%
Staff Space & Usage				
IT System				

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Equipment Computer	0.00	2,000.00	-2,000.00	0.0%
Internet Filtering Subscription	0.00	650.00	-650.00	0.0%
Outside IT Expense	3,322.80	7,000.00	-3,677.20	47.5%
Software Expense	991.90	1,000.00	-8.10	99.2%
Total IT System	4,314.70	10,650.00	-6,335.30	40.5%
Prof Contract Services				
Attorney Fees	1,000.00			
Auditor Fees	0.00	1,250.00	-1,250.00	0.0%
Total Prof Contract Services	1,000.00	1,250.00	-250.00	80.0%
Staff Office				
Dues & Fees	320.00	400.00	-80.00	80.0%
Office Furniture	733.82	750.00	-16.18	97.8%
Office Supplies	771.82	1,500.00	-728.18	51.5%
Postage, Mailing Service	330.48	350.00	-19.52	94.4%
Total Staff Office	2,156.12	3,000.00	-843.88	71.9%
Total Staff Space & Usage	7,470.82	14,900.00	-7,429.18	50.1%
Total 3 Facility & Infrastructure	21,193.22	46,385.00	-25,191.78	45.7%
Total Expense	168,336.62	357,335.00	-188,998.38	47.1%
Net Ordinary Income	138,578.81	902.98	137,675.83	15,346.8%
Other Income/Expense				
Other Income				
Insurance Proceeds	8,668.25			
Total Other Income	8,668.25			
Net Other Income	8,668.25			
Net Income	147,247.06	902.98	146,344.08	16,306.8%