

Agenda

Valley City Barnes County Public Library Board

Date: June 18, 2020

I. Call to Order

II. Additions to agenda

III. Minutes:

May 21, 2020, secretary did not send minutes, they will be available next meeting.

IV. Financial Report:

V. Director's Report:

VI. Policy Review:

1. Review internet policy
2. Review employee pay and benefits policy
3. Evaluation of library director hiring policy
4. Evaluation of Staff employment policy

VII. Old Business:

1. Parking lot
2. Video editing computer quotes
3. Discussion on opening the library

VIII. New Business:

1. July 4th falls on a Saturday this year. Since the library is currently not open on Saturday's director recommends we give hourly staff their regular holiday pay and a paid day off for salaried staff rather than closing a different day.
2. Audit: We received the report and bill from the state, included in packet. There were a couple notes on the findings. The director contacted Harold Rotunda, who performed the audit, since the findings were in CPAese. Rotunda sent the following email.

I always try to comply with the State Auditor guidelines. There was a change in the reviewers recently and he has a different perspective. His points are valid and I will continue to try to implement those points in future audits. I want to assure you the points relate to style of the report. Thanks HJR

He further stated he would be in VC in the near future and would stop by. I'm sure we could set up a meeting with any board members who have questions.

IX. Other:
1.

X. Adjournment

**Next meeting:
Thursday July 16, 2020 5:30pm**