

Valley City Barnes County Public Library Board Minutes

Date: June 13, 2017

Present: Carlsrud, Dahlberg, Chandler, Botz

Absent: Remick, Metcalf

Staff present: Hammel

- I. **Call to Order:** President Botz called the meeting to order at 5:07 pm
- II. **Additions to agenda:** Landscaping. Added to "Other" below
- III. **Minutes:** Chandler moved to accept the May 9, 2017 minutes; Carlsrud seconded. Unanimous approval.
- IV. **Financial Report:**
 1. Jorrison emailed everyone the financials last week. Everything seems to be on track for where we should be at this time of year. Carlsrud moved acceptance of the financials; Chandler seconded. Unanimous approval by roll call vote.
 2. Hammel indicated a small response so far to the online donation.
 3. Botz suggested that the Pancake Feed fundraising and future fundraising be listed under a new line, "Fundraising." This should be discussed next meeting.
- V. **Director's Report:**
 1. Staffing for next three months: May 31 was Kathleen's last day. Staff is taking on extra hours to manage the summer hours.
 2. Summer reading so far: signups are over 100 for children; teens are at about 50
 3. The multipurpose room closet is finished except for the door, which will need to be replaced since the current one is not properly finished. A new one is on order.
 4. The front doors are now done and waiting to be hung. The frame has been sanded and ready to be stained to match. Board discussed ways to celebrate the renewed doors when they are done. Consider a feature story in the paper, a "grand opening" of the doors, other possibilities at the next meeting.
 5. Rally in the Valley is this coming weekend. Library float will be in the parade (participants should arrive at 9:00); inflatables will be in the library parking lot; pie social starts at noon.
 6. Point of Sale card reader: This will cost the library \$5 per month plus the transaction fee. Reader is already in use and seems to be working well.
 7. Library Statistics—Circulation stats will now combine physical and ebooks. Also added a line for account renewals to document well the library maintains customers.
- VI. **Old Business:**
 1. Flooring estimates – The library received estimates from both companies in town, Valley Flooring and Valley Paint and Glass. Tabled pending further study.

2. Parking lot improvement will start end of June
3. The door closer is finished, returned, and ready to install
4. Strategic Plan and Updating board bylaws (tabled pending completion of Foundation)

VII. New Business:

1. Shelley Williamson will be donating a set of four prints for fundraising. She will be in Valley City at the end of the month. The Board discussed ways of using the prints to raise dollars.

VIII. Other:

1. Landscaping. A patron was concerned that plants need more watering. Board determined that further discussion of landscaping needs to be considered.

IX. Adjournment at 6:22 pm

**Next meeting:
Tuesday July 11, 2017 5:05pm**